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Instructor Updates

1 message

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All,

I spent time chatting with Sheila today and I have a few suggestions regarding instructor and IT updates. Process guidelines:

- The time to do this is in the fall preceding the ski season.
- They will only update those instructors that are about to expire.
- They will always update for 3 years from the current year.

What this means to us is that we need to inform anyone that is in jeopardy of expiring that they need to attend their TTW recertification during that ski season in which they will expire, not the beginning of the next season. E.g if an instructor is expiring 12/31/2018, they should re-certify in the 2017-2018 season otherwise they will miss the preseason updates.

I will send out full rosters of instructors and Instructor Trainers to each of you in Late August through September.

You are to review those that will expire and determine if they are to be updated for the next 3 years. Then return to me only those records containing expiring instructors to be updated and I will forward them on to national after my review.

For Instructor Trainers If they are serving you acceptably and you wish to have them continue to do so, they are sent in for updates each year.

I have been assured that they will update anyone sent in through the expiration date, however this should be only exceptions that have a very good reason for not updating during the season.

In time all records will be in sync, what you will keep track of is expiration dates and recertification status, and in the expiration year you will recommend them for update or not.

Also the National Education Department has completed a CE or Continuing Education class that will become part of the re-certification process. This is classroom type work and we will discuss this at our next conference call TBA.

At this time if you have any instructors that are unable to open or close courses due to expired records let me know and we will get them updated ASAP, otherwise they can wait until the Fall mass update time.

Please do not contact the National Office or instruct others to do so. They will not update anyone unless the request comes from me, and I will not send in any updates that do not come from you.

Let me know if you have any questions regarding this process.

Thanks,

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